

Year 7 Computer Science

Intent:

Students will develop ICT skills to enable them to use those skill in other lessons and year as well as in future employment

They will use the Microsoft Office suite and cover PowerPoint, Word and Excel.

[illegible]

Sequence of Units:

PPT is the first taught topic as many will have basic skills and be familiar with the software from their time at primary school.

Word is then taught as it can build on skills from PPT. Excel is the final topic as this is the most technical so the formatting and other skills should be embedded so efforts can be given to other aspects of Excel.

Implementation:

The units are set, delivered and marked online

End of unit assessment is completed online and is a mixture and tests and document creation assessments

Assessments are teacher assessed with data recorded online.

Recall of Material:

They are recalling topics covered in the previous lessons by demonstrating skill in current and future skill. The lesson resources are always available for reference.

A assessment at the end of each topic will measure recall and there is a topic covering all skills learned at the end of the year which will also assess recall.