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3rd January 2020

Dear Parents and Carers,

Remote Learning Guidance

As I am sure you are now aware, the government have announced that there will be a staggered start to the Spring term. This means that students are expected to access their learning remotely.

This letter, along with the document attached, outline the expectations for students if a whole year group is learning from home.

- During a full or partial closure students will access their work via Microsoft Teams.
- Students are expected to follow their school timetable as if they were in school.
- Teachers will be monitoring student engagement during all timetabled lessons.
- Teachers will be available online to support students during their lessons whether they are live, pre-recorded or assignment based.
- If a student fails to engage in remote learning without a valid reason, our Positive Discipline system will be implemented. **Please refer to the 'Student & Parent/Carer Guidance' document attached for further details.**

Details of when work will become available for each year group on Microsoft Teams are outlined below.

Year 11 & 13

Work will be available on Teams **from Monday 4th January onwards**

Year 7, 8, 9, 10 & 12

Work will be available on Teams **from Tuesday 5th January onwards**

If a student is unable to access Microsoft Teams from home this should be brought to the attention of their Head of Year if you have not done so already.

Confirmation of return to school dates for students will follow.

Thank you for your continued support and understanding in these turbulent and ever-changing times. Despite the challenges we are facing nationally and locally, our aim is to continue providing a high-quality education for all, ensuring our students feel supported throughout.

Kind regards

Mrs Emma Robinson
Deputy Headteacher