

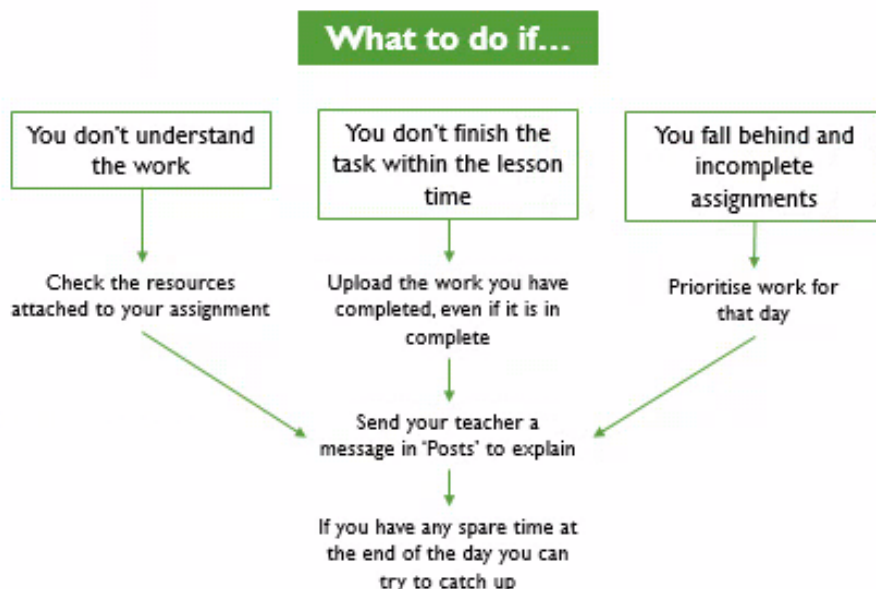
Student Expectations

When you are learning from home

- You should follow your school timetable and **login to the relevant Team during your lesson time**. This is how your teacher will check that you have taken part in the lesson.
- If you have been sent home to self-isolate work will be set in line with your timetable **within 24 hours** of you being sent home.
- When you have completed your work you must **upload** any documents or screen shots and only then click **turn in**
- If you have completed your work on paper or in an exercise book upload a photograph of the work.
- If you complete your work on an online platform e.g. Seneca, Complete Maths etc you still need to click **turn in once the work is complete**
- **If you are ill**, you should ask a parent/carer to contact the attendance team as you would do if you were in school. We do not expect you to be on Teams if you are ill.

Live lessons

- Your teacher will inform you if a live lesson is taking place via the **Calendar** in Teams
- If your teacher is delivering a live lesson you **must attend**
- Your mic and camera must be turned **off**
- Use the **chat function** if you need to answer or ask a question
- Upload your work as described above



PD Remote Learning Expectations



PD Home Learning Student Expectations

The following expectations act as a ‘Home Learning’ addendum to the current Positive Discipline policy. All other expectations/ consequences outlined in the school behavior policy could also apply. Students will be rewarded for their positive contribution to home learning in line with our current policy.

Please note that we reserve the right to increase the consequence, in line with the Positive Discipline policy, at the head teachers’ discretion. This will be looked at on an individual basis. Any form of misuse could result in a student having their “Live Learning’ opportunity withdrawn. **KS4 and KS5 students’ references could include a section on their engagement with Home Learning.**

Expectation	Consequence
<p>Engagement with Home Learning</p> <p>All attendance to live lessons are recorded by the classroom teacher. If a student is well and fails to attend a live lesson or complete work set as an assignment by the classroom teacher then contact home will be made via Edulink, in the first instance. Staff will use their professional judgement when deciding whether the student requires additional support in order to engage or whether there is a compliance issue before escalating to the next tier of support.</p> <p>Tier of support:</p> <ul style="list-style-type: none"> • Stage 1 - Classroom teacher • Stage 2 – HoD/ TLR holder within the department • Stage 3 - Head of Year 	<p>Students are expected to engage in their learning when they are at home. If a student reaches stage 3, home will be contacted by the Head of Year. Students reaching stage 3 will be booked in for a “Home Learning Study Session” on their return and expected to attend. This session will be staffed by the Leadership team and last from 2.30pm – 4.30pm. If a student fails to attend, they will be booked in for a Head teachers’ detention.</p>
<p>Misuse of the microphone function</p> <p>Any student who is identified as misusing the microphone function that is available to aid the learning of students who are at home will be issued with a detention on their return. They may also be removed from the lesson and contact home will be made.</p>	<p>Detention</p> <p>Note: sanctions may be escalated if the content of the messages are deemed to be highly inappropriate, this decision will be at the head’s discretion, each case will be looked at individually.</p>
<p>Misuse of the meeting chat function</p> <p>Any student who is identified at misusing the chat function that is available to aid the learning of students who are at home will be issued with a detention on their return. They may also be removed from the lesson and contact home will be made.</p>	<p>Detention</p> <p>Note: sanctions may be escalated if the content of the messages are deemed to be highly inappropriate, this decision will be at the head’s discretion, each case will be looked at individually</p>

Parent Expectations



How to support students learning from home

- Students should follow their school timetable and **access the relevant Team during lesson time.**
- **Teachers will monitor attendance to live lessons & engagement** via Teams therefore it is important that students follow their timetable.
- Ensure your child is 'attending' school from 8.45 am each day.
- Encourage students to have their equipment, books etc ready before the school day starts
- Encourage and monitor your child's learning to the best of your ability. For example, ask them to show you what work they have completed and uploaded at the end of each day
- Please support positive behaviour online and during live lessons
- If a student is ill and unable to work, please notify the attendance team
- If a student is sent home to self-isolate work will be set in line with their timetable **within 24 hours** of them being sent home.
 - If a device is not available students should complete work the paper-based work provided, following their school timetable wherever possible

It is crucial that students engage with the work set in order to ensure they continue to make expected progress in their subjects.

This is especially important for those students studying for exams. Should we have to move to 'Centre Assessed Grades' we will gather evidence in a range of ways including engagement and work completed from when students are learning from home.

Live lessons

If a student is self-isolating,

- Some teachers **may choose** to deliver full or partial live lessons
- Students will be informed by their teacher when these will take place

If a whole 'bubble' is learning from home,

- There will be some live lessons taking place each week
- Students will be informed by their teacher when these will take place

Support

- Should you have any issues please use the following as a general guide of who to contact.

Problem	Who to contact
Forgotten username and/or password	servicedesk@rodillianacademy.co.uk
Not understanding work set	Class Teacher
Pastoral support	Form Tutor
Issues/Changes to IT access	Class Teacher & Head of Year